SunSystems APAssist

cloud | on-prem | hybrid

ourshared APAssist for SunSystems, automates and audits the typically manual accounts payable payment process. With automatic selection of transactions for payment, online approval, automatic generation of bank file(s), emailed HTML remittances, bank statement imports with auto reconciliation and generation of FX postings all from within one application.

Supplier Bank Approval

Scheduled Email notification of newly created or amended supplier bank details in Infor SunSystems, with online approval, including full audit of changes and approval

Automatic Payment Selection

Transactions due for payment can be automatically selected via a scheduled or on demand job, generating due transactions into batches for review and approval online

Bank File Automation

Allows for automatic generation of a bank payment file for upload to your bank portal. Download statements and automatically import and reconcile to each payment batch

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Why ourshared APAssist for SunSystems?

Powerful, fully automated payment process solution, improves security and auditability of your bank payments

Configurable Payment Profiles: Designated users have the ability to create multiple payment profiles per business unit, allowing for automatic selection of transactions based on criteria specified in the profile such as; currency code, supplier account , journal type and many more. The payment amount can also be configured per profile allowing for payments to be made in Base, Transaction, Reporting or Forth currency.

Scheduled Payments: In conjunction with the payment profiles, generation of payment batches can be scheduled to run at predefined times and frequencies, allowing for different payment batches to be generated daily, weekly or monthly allowing for complete control of your payment processing requirements.

Split, Cancel and Merge Batches: Users can be assigned specific access to functions allowing for payment batches to be;

- split, allowing for a specific transaction to be cancelled or held while bank details are created or approved.

- merged, allowing for a single payment across multiple batches to be made.

- cancelled, allowing for the batch to be regenerated

End User Review and Approval: Reviewers and approvers can be selected prior to submitting a batch ensuring compliance is met throughout the process. Users have the ability to review the payment batch and either approve or reject the payment. Backup documents and comments can be added through out the process.

Notifications & Audit Logs: Email notifications can be configured to notify users that there are items that require their action throughout the process. In addition to email notifications, audit logs are maintained throughout the processing of data, capturing both success and errors messages, and also any modifications made to the data by end-users (as allowed).

Intuitive Web Interface: The intuitive web interface has been designed for ease of use, allowing non-technical end users to interact and monitor the payment process that they have been delegated access to. Built on the latest HTML5 technology users can access their processes via a desktop, and on the move with their tablet or mobile.

Business Unit Aware: In a multi Business Unit SunSystems configured system, different users and groups can be configured to only have access to their relevant Business Units

Why ourshared APAssist for SunSystems?

ourshared APAssist for SunSystems has been designed for SunSystems to stream line the accounts payable payment process whilst ensuring that compliance is met through out the process. Automate the typical manual tasks of; generating payments, manually chasing approval, rekeying payment transaction, reconciliation and generation of FX differences.

Features at a glance:

☑ Scheduled, batch, event and/or real time payment selection and payment batch generation

☑ Ability to split, merge and cancel payment batches

☑ Email notifications of items requiring your action

☑ Email notifications once certain steps of the process has been completed

☑ Automatic generation of bank files for upload to your bank portal

☑ Automatic Email of remittances to Suppliers

☑ Import and automatic matching of bank statements to payment batches

☑ Generation of FX exchange differences back to Supplier and associated GL codes

☑ Audibility and compliance through out the process

☑ Configurable per Business Unit

Benefits:

By implementing ourshared APAssist you will instantly improve security and auditability of your bank payments by:

☑ enforcing segregation of duties for fraud prevention

☑ encryption of bank files on generation where required

☑ enforce approval of newly created or amended bank details before payment can be made

☑ integrated with active directory

☑ reporting and tracking on all current and historical payments

☑ enforcing approval of payments to designated pre-approved approvers

☑ elimination of errors from rekeying data into the banking system

☑ all changes or interaction to the process is audited and easily viewable

☑ if used in conjunction with ourshared P2P approvers can view the approved electronic invoice or expense relating to individual transaction in the payment batch form prior to approval.

For more information please contact us

📞 +44(0)20 719 33 719

💻 evolutiondynamic.com

✉ solutions@evolutiondynamic.com

in linkedin.com/company/evolution-dynamic-ltd